

AUSTRALIAN MISSION TO THE UNITED NATIONS

Job Application Cover Sheet

1. Particulars of Position Applied For

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| Title AusAID Program Assistant | Location AusAID, Australian Mission to the United Nations New York |
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2. Personal Particulars

| | | | | |
|--------------------------------------|-----------------------------|----------------------|-----------------------|----------------|
| Title | Surname | Given Name(s) | | |
| Work Number (incl. Area Code) | Postal Address | | | |
| Home Number (incl. Area Code) | City, Suburb or Town | State | Postcode / Zip | Country |
| Other Number (eg Mobile) | Email Address | | | |

3. Employment

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|---|
| Are you, or have you ever been, employed within the Department of Foreign Affairs and Trade portfolio? YES ___ NO ___ |
|---|

4. Referees

| | |
|------------------------------|------------------------------|
| Referee's Name | Referee's Name |
| Position/Organisation | Position/Organisation |
| Contact Number | Contact Number |
| | |

NOTE : References are an important part of the recruitment process. Referees may be contacted during the short listing process.

5 Citizenship

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|--|---|--|
| <i>Please note: For this position you must be an Australian citizen.</i> | Are you an Australian citizen? YES ___ NO ___ | Are you a citizen of any other country? YES ___ NO ___ <i>If yes please List:</i> |
|--|---|--|

6. Applicant's Statement

The above information, to the best of my knowledge, is true and correct. I consent to the Australian Consulate General New York collecting and using information, including verifying my academic and/or professional qualifications with relevant institutions; and to relevant employers disclosing information, in relation to my work performance and conduct for the purpose of assessing my suitability to carry out the duties of the job I have applied for, and suitability to become an employee of the Mission.

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| Signature or place an X in the box below if completing form electronically |
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| Date: |
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